

ACADEMIC

and

ADMINISTRATIVE

AUDIT

2018-2023

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Swami Shraddhanand College, (University of Delhi)

Alipur, Delhi-110036

Assessment Period-2018-2023

The Academic and Administrative Audit of Swami Shraddhanand College (University of Delhi) was conducted. The Audit Team comprised of the following members:

S.No	Name	Designation	Institute
1.	Prof. Raj Kumar	Director	Patel Chest Institute, University of Delhi, Delhi
2.	Dr Naresh Kumar	Deputy Registrar (Colleges)	University of Delhi, Delhi
3.	Dr Dharam Veer Bhardwaj	Administrative Officer	Swami Shraddhanand College, Alipur, Delhi
4.	Dr Bipin Kumar	Member, IQAC	Department of Zoology, Swami Shraddhanand College, Alipur, Delhi
5.	Dr Laxman Ram Paliwal	Member, IQAC	Department of Commerce, Swami Shraddhanand College, Alipur, Delhi
6.	Prof. Pradeep Kumar	Coordinator, IQAC	Swami Shraddhanand College, Alipur, Delhi
7.	Prof. Parveen Garg	Principal	Swami Shraddhanand College, Alipur, Delhi

The various departments and administration of the college prepared its report which was audited by the team. Physical verification was made by team members to verify the departmental office records, equipment, chemicals and other consumable and non-consumable items. Books, journals and software used in the library, records of students, examinations and accounts were also verified. This report indicates the overall progress and performance of the college.

About the college

Swami Shraddhanand College is named after the illustrious and sapient educationist and social worker, **Swami Shraddhanand ji**. It was established in 1967 and is a constituent college of the University of Delhi. True to its motto, "*ShraddhawanLabte Gyanam*", the college propagates the idea that those who are dedicated are the recipients of true knowledge. Indeed, there is an incessant endeavour to inculcate dedication and discipline in the 4,500 students of the college as every student is extremely significant as future nation-builders. The primary focus of the 17 departments of humanities, Commerce, and Science is the proliferation of the egalitarian concept of education for all without any hierarchal dispositions. The faculty members are constantly encouraged to get themselves abreast with the innovative pedagogical tools that are coterminous with global trends. Through 'interactive' and 'blended modes of learning' an atmosphere of vibrant academic excellence has been created. Apart from this, the faculty members are ceaselessly engaged in research endeavours and have published significant number of articles in national and international journals.

Indeed, following the framework of the **National Education Policy 2020** further strengthens the existing initiatives for interdisciplinarity, sustainable development, environmental ethics and employability. Indubitably, the main focus of the College is the inculcation of **academic excellence, leadership qualities, community engagement and civic virtues** that give impetus to breaking of the glass ceiling and the illustrious alumni of the college bear witness to it.

Report:

Number of Full-time Teachers: 170 + One Librarian, One OMSP Instructor, One Physical Instructor

Number of Guest Teachers: 53

1. Academic Report:

- Number of Programs: UG: 16 PG:01
- Qualified and Experienced faculty
- ICT tools in the teaching-learning process
- As per guidelines of UGC regulations 2018 APAR system
- Academic calendar as prescribed by the University of Delhi.
- Feedback from all stakeholders
- Seminars/Conferences/Workshop/FDP/MFDP to promote academics.

2. Academic practices:

- Teaching according to Delhi University guidelines.

- Teachers attended the programs for SEC/VAC/AEC (LOCF and NEP) organised by the University of Delhi
- Academic advisory committee monitoring academic activities as well recommendations for slow learners.
- Organised seminars/conferences/Add-on courses/workshops. Faculty attended the refresher/orientation/Induction Program for academic development.

3. Administrative Practices:

- Participative administrative work
- Functional IQAC.
- All administrative communication through e-governance.

4. Infrastructure:

- All laboratories and classrooms renovated time to time and construction of new labs and classrooms as per NEP 2020 requirements.
- Outdoor sports facilities on both campuses are provided in the college.
- Sufficient number of classrooms, laboratories and books in the library.
- Appropriate E-resources in the library.
- Adequate ICT facilities for the teaching-learning process.
- ICT-enabled unit, railings, tactile paths, and washrooms for 'Divyangjan' /Differently abled.

5. Social Responsibility:

- NCC and NSS students are actively involved in social activities.
- College and student groups organised various activities inside and outside the campus like blood donation camps, self defence activities and swachhata Abhiyaans, plastic-free environment, plantation drive and environmental awareness.
- Visits to orphanages and divyangjan (disabled home) to celebrate festivals and National days.
- Participated in outreach activities such as cloth donations, hygiene awareness, child education, during difficult times (as in COVID-19), training for disaster management and road safety.
- Awareness programs among students to learn and earn scheme.
- Well-operated three sanitary pad vending machine.
- Voter awareness campaign as per guidelines of the Election Commission of India.

6. IQAC:

- IIQA for 2022-23 was prepared and submitted for NAAC.
- Promotion of teaching and non-teaching staff regularly.

- IQAC conducted quality programs
- Organised national-level seminars, webinars and conferences

Overall Observations:

Institutional Strengths:

- Only college in the University of Delhi which offers the course of BSc Applied Life Science with Agrochemicals and Pest Management, since it is an application-based course and therefore holds special significance for those who exhibit a keen interest in agriculture or have agricultural background.
- The Accounts and Administrative staff are well-versed in computer skills.
- The library is automated which houses 1,12,953 books.
- The college excels in sports facilities and gives training to the students in different games. Honing the skills of budding cricketers is SSNC's distinctive attribute and no wonder, many of our students have played at both National and International levels in cricket.
- The labs, seminar hall and some of the classrooms are ICT-enabled. The laboratories are well-equipped. The rooms as well as the labs are well-lit and ventilated.
- The college has switched to solar energy as its primary source of energy which is indeed an eco-friendly alternative.
- The large amphitheatre of the college is effectively used for organising programmes at minimal expenditure (except in unfavourable seasons).
- Well-operated three sanitary pad vending machines in the new and old building girls' washroom and also in the new building staffroom.
- SSNC is the largest IGNOU study centre in Northern India in terms of student enrolment.
- PG accommodation is available close to the college in the Alipur area which provides residential facilities to the students and faculty members who are from outside Delhi.
- The college is under CCTV surveillance.
- There are canteen, bank and photocopy shop within the campus.
- SSNC-NSS and NCC units are quite active.
- It is well connected by bus service and is close to the National Highway.

Institutional Weaknesses:

- The college has two campuses, so it becomes sometime difficult to coordinate with the students for extra-curricular and co-curricular activities.
- Since the main library, examination branch, administrative block and accounts section are situated in the new building, the access to these facilities is prominent in the new building only.

- The college lacks funds for conducting in-house research projects.
- There is a need for an auditorium in the campus and more rooms to accommodate all the courses in a single campus.

Institutional Opportunities:

- SSNC provides opportunities for holistic development through the participation of students in different societies like Lensation, Aina, Rivayat etc.
- The Eco-friendly Green campus initiatives have been introduced from time to time to build a symbiotic relationship between nature and humans for a more harmonious co-existence.
- The college follows 'Optimal Utilization of Resources' by providing learning platforms to students of IGNOU and SOL.
- Special emphasis has been laid to improve the skills of the learners by giving more options in skill-based courses.
- It is one of the six colleges of DU which offers the course on Microbiology Hons. and is the only college that offers BSc. in Agrochemicals and Pest Management.
- The college trains the students in different sports where cricket is its forte.
- Students are encouraged to join NCC and NSS.

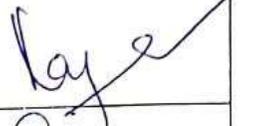
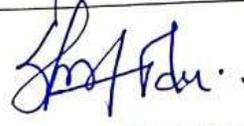
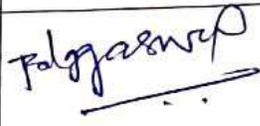
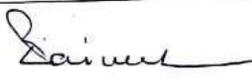
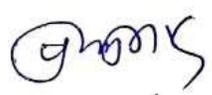
Institutional Challenges:

- The admission process of college continues till the last round so completing the syllabus of the 1stYear is a challenge.
- It is difficult to reduce the rate of migration of students to other colleges.
- The student strength as compared to the sanctioned seats is reducing which may be due to the Post Covid effect and change in the admission process at the University level.
- Due to the lack of an auditorium, it is difficult to organize big events in the Seminar Hall.
- The student progression data is very difficult to retrieve unless each department seriously finds a solution for it and works towards it.

Recommendations:

- ❖ More use of ICT tools in teaching-learning.
- ❖ Adopt a research culture among teachers and students.
- ❖ Enhance Skill development programs in college.
- ❖ Conduct quality-related activities under IQAC.
- ❖ To increase number of start Add-on courses, MOOC, NTPEL and certificate courses in the college.

- ❖ More emphasis on social activities to ensure the involvement of the maximum number of students.
- ❖ Promote in-house research projects

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