



Swami Shradddhanand College University of Delhi

Supporting Document: **6.5.2**

Quality assurance initiatives of the institution include:



Assessment Period: 2018-2023

Internal Report
Administrative and Academic Audit

Administrative and Academic Audit Internal Report

(2018-2019)

The report is prepared on the basis of data given by respective departments of the college.

Infrastructure: The infrastructural developments are initiated at regular intervals by departments of the college as per their requirements.

- Wooden cabinets were framed in zoology labs.
- New lab was allotted to the department of Zoology (Lab-4).
- renovation of a portion of Chemistry lab.
- Renovation of annexure room in zoology lab

Library

The Library is a responsive, learning and continuously evolving organization. It is open to all regular students of the colleges during office timings. Total number of books purchased in academic year is 795.

Laboratory

For proper function and effective teaching in laboratories:

- Department of Botany, Chemistry, Microbiology and Zoology purchased on regular basis as per requirement of different courses.
- Repair and maintenance of computers in computer laboratory.

. Academic and research

The colleges encourages the teaching faculties and students to indulge in activities of academic excellence. Teachers from different departments keep contributing through their research in national and international platforms

1.Number of research publications: 83

2. Number of conference/seminar/webinar/workshop organized by departments/college: 08

3.Number of Books/Book chapters: 27 (Books=06; Chapters=21)

Administrative and Academic Audit Internal Report

(2019-2020)

The AAA report of the college for this academic year is accumulated data of all departments of the college and it will be helpful to look in to betterment of college in every aspect.

Library component

The college came into existence in 1967, has one of the well established, automated, air-conditioned and enrich library in terms of space and collection The College library located near admin office of the campus and is under surveillance of CCTV Cameras. Books purchased by different departments in this academic year is 1985

Academic and research

In the beginning of the new session, an orientation program was scheduled for the new enrolled students by all the departments for an efficient understanding about ongoing courses. Different Academic activities were organised by different departments and college at regular intervals.

1. Number of Books/Book chapters: 16 (Books=06; Chapters=09; Conferences=01)

2. Number of research publications: 51

3. Conferences/seminar/webinar/workshop/training programme organised by different department and college unit cell throughout this academic year and total number of conference/seminar/workshop organised by departments/college is 16.

Laboratory

Chemicals and glassware's were purchased by various departments: Botany, Chemistry, Microbiology and Zoology on regular basis as per requirement from different courses.

Infrastructure component

The infrastructural developments are initiated at regular intervals by departments of the college as per their requirements.

Administrative and Academic Audit Internal Report

(2020-2021)

Academic and research

All the departments of the college organised orientation programme for new admitted students from start of session for effective understanding about ongoing courses and LOCF scheme. Research and development done by so many faculty members of the college and academic activities organised by different departments and college itself. Examination and evaluation activities scheduled as per university calendar.

1. Number of research publications: 92
2. Number of conference/seminar/webinar/workshop organised by departments/college: 06
3. Number of Books/Book chapters: 21 (Books=10; Chapters=11)

Library

Library of this college have various stream books and purchase time to time as required by students on the recommendation by faculty members. Books purchased by different departments throughout this academic year is 2854

Laboratory

Chemicals and glassware purchased by various departments: Botany, Chemistry, Microbiology and Zoology on regular basis as per requirement from different courses syllabi. Instruments purchased and repaired by Chemistry, Physics and Microbiology department as required in laboratory to proper function and effective teaching. Repair and maintain computer in computer laboratory.

Administrative and Academic Audit Internal Report

(2021-2022)

The report is prepared on the basis of data given by respective departments of the college.

Laboratory

Chemicals and glassware's purchased by various departments: Botany, Chemistry, Microbiology and Zoology on regular basis as per requirement from different courses syllabi. Instruments repaired by Chemistry, Physics and Microbiology department as required in laboratory to proper function and effective teaching. Repair and maintain computer in computer laboratory.

Library

The Swami Shraddhanand College Library was started with the college as a constituent college of the University of Delhi in 1967. The college library is one of the largest libraries in the terms of the number of users and collections. The college library have large number of books and Journals/Magazines is catering to the academic needs of the students and faculty. Total number of books purchased in 2021-2022 is 2854.

Academic and research

(Academic Contribution and involvement)

All the departments of the college organised orientation program for new enrolled students in the beginning of session. It ensured an effective understanding about the ongoing courses and LOCF scheme among them. Different faculties and the efficient faculty members continuously remained involved in active interaction and academic activities through different channels of online interactions. Different departments conducted seminar/webinar/workshops/ training programs with the help of different ICT tools which helped in the overall developments of students as well as teachers. Examination and evaluation activities were also scheduled by incorporating ICT tools as per university calendar.

1. Number of Books/Book chapters: 26 (Books=08; Chapters=17; Conference=01)
2. Number of research publications: 126
3. Number of conference/seminar/webinar/workshop organised by departments/college: 28

Administrative and Academic Audit Internal Report

(2022-2023)

Academic and research

Throughout the year the teaching- learning pedagogy for theory classes is by blackboard and power point presentations. Students from all respective departments are given opportunity to learn scientific concepts through videos, interactive sessions, practical classes, assignments, scientific projects and field reports. All the departments of the college organised orientation program for new enrolled students in the beginning of session.

- 1.. Number of conference/seminar/webinar/workshop organised by departments/college: 34
- 2.Number of research publications: 103
- 3.Number of books/books chapter : 43 (Books=08; Chapters=33: Proceedings=02)

Library

Library of the college covers broadly science discipline i.e. Botany, Zoology, Physics, Chemistry, Electronics, Anthropology, Life science etc. It also covers the arts and commerce discipline Books purchased by different departments in this academic year is 485.

All academic activities done this academic year like internal assessment examination, practical examination and theory examination as scheduled by university. Annual fest organised by college with heights of success.

Laboratory

Chemicals and glassware's purchased by various departments: Botany, Chemistry, Microbiology and Zoology departments on regular basis as per requirement from different courses syllabi. Maintained instruments by respective departments as required in laboratory to proper function and effective teaching.

Infrastructure

Construction of two research labs in this academic year

External Report
Administrative and Academic Audit

ACADEMIC

and

ADMINISTRATIVE

AUDIT

2018-2023

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Swami Shraddhanand College, (University of Delhi)

Alipur, Delhi-110036

Assessment Period-2018-2023

The Academic and Administrative Audit of Swami Shraddhanand College (University of Delhi) was conducted. The Audit Team comprised of the following members:

S.No	Name	Designation	Institute
1.	Prof. Raj Kumar	Director	Patel Chest Institute, University of Delhi, Delhi
2.	Dr Naresh Kumar	Deputy Registrar (Colleges)	University of Delhi, Delhi
3.	Dr Dharam Veer Bhardwaj	Administrative Officer	Swami Shraddhanand College, Alipur, Delhi
4.	Dr Bipin Kumar	Member, IQAC	Department of Zoology, Swami Shraddhanand College, Alipur, Delhi
5.	Dr Laxman Ram Paliwal	Member, IQAC	Department of Commerce, Swami Shraddhanand College, Alipur, Delhi
6.	Prof. Pradeep Kumar	Coordinator, IQAC	Swami Shraddhanand College, Alipur, Delhi
7.	Prof. Parveen Garg	Principal	Swami Shraddhanand College, Alipur, Delhi

The various departments and administration of the college prepared its report which was audited by the team. Physical verification was made by team members to verify the departmental office records, equipment, chemicals and other consumable and non-consumable items. Books, journals and software used in the library, records of students, examinations and accounts were also verified. This report indicates the overall progress and performance of the college.

About the college

Swami Shraddhanand College is named after the illustrious and sapient educationist and social worker, **Swami Shraddhanand ji**. It was established in 1967 and is a constituent college of the University of Delhi. True to its motto, "*ShraddhawanLabte Gyanam*", the college propagates the idea that those who are dedicated are the recipients of true knowledge. Indeed, there is an incessant endeavour to inculcate dedication and discipline in the 4,500 students of the college as every student is extremely significant as future nation-builders. The primary focus of the 17 departments of humanities, Commerce, and Science is the proliferation of the egalitarian concept of education for all without any hierarchal dispositions. The faculty members are constantly encouraged to get themselves abreast with the innovative pedagogical tools that are coterminous with global trends. Through 'interactive' and 'blended modes of learning' an atmosphere of vibrant academic excellence has been created. Apart from this, the faculty members are ceaselessly engaged in research endeavours and have published significant number of articles in national and international journals.

Indeed, following the framework of the **National Education Policy 2020** further strengthens the existing initiatives for interdisciplinarity, sustainable development, environmental ethics and employability. Indubitably, the main focus of the College is the inculcation of **academic excellence, leadership qualities, community engagement and civic virtues** that give impetus to breaking of the glass ceiling and the illustrious alumni of the college bear witness to it.

Report:

Number of Full-time Teachers: 170 + One Librarian, One OMSP Instructor, One Physical Instructor

Number of Guest Teachers: 53

1. Academic Report:

- Number of Programs: UG: 16 PG:01
- Qualified and Experienced faculty
- ICT tools in the teaching-learning process
- As per guidelines of UGC regulations 2018 APAR system
- Academic calendar as prescribed by the University of Delhi.
- Feedback from all stakeholders
- Seminars/Conferences/Workshop/FDP/MFDP to promote academics.

2. Academic practices:

- Teaching according to Delhi University guidelines.

- Teachers attended the programs for SEC/VAC/AEC (LOCF and NEP) organised by the University of Delhi
- Academic advisory committee monitoring academic activities as well recommendations for slow learners.
- Organised seminars/conferences/Add-on courses/workshops. Faculty attended the refresher/orientation/Induction Program for academic development.

3. Administrative Practices:

- Participative administrative work
- Functional IQAC.
- All administrative communication through e-governance.

4. Infrastructure:

- All laboratories and classrooms renovated time to time and construction of new labs and classrooms as per NEP 2020 requirements.
- Outdoor sports facilities on both campuses are provided in the college.
- Sufficient number of classrooms, laboratories and books in the library.
- Appropriate E-resources in the library.
- Adequate ICT facilities for the teaching-learning process.
- ICT-enabled unit, railings, tactile paths, and washrooms for 'Divyangjan' /Differently abled.

5. Social Responsibility:

- NCC and NSS students are actively involved in social activities.
- College and student groups organised various activities inside and outside the campus like blood donation camps, self defence activities and swachhata Abhiyaans, plastic-free environment, plantation drive and environmental awareness.
- Visits to orphanages and divyangjan (disabled home) to celebrate festivals and National days.
- Participated in outreach activities such as cloth donations, hygiene awareness, child education, during difficult times (as in COVID-19), training for disaster management and road safety.
- Awareness programs among students to learn and earn scheme.
- Well-operated three sanitary pad vending machine.
- Voter awareness campaign as per guidelines of the Election Commission of India.

6. IQAC:

- IIQA for 2022-23 was prepared and submitted for NAAC.
- Promotion of teaching and non-teaching staff regularly.

- IQAC conducted quality programs
- Organised national-level seminars, webinars and conferences

Overall Observations:

Institutional Strengths:

- Only college in the University of Delhi which offers the course of BSc Applied Life Science with Agrochemicals and Pest Management, since it is an application-based course and therefore holds special significance for those who exhibit a keen interest in agriculture or have agricultural background.
- The Accounts and Administrative staff are well-versed in computer skills.
- The library is automated which houses 1,12,953 books.
- The college excels in sports facilities and gives training to the students in different games. Honing the skills of budding cricketers is SSNC's distinctive attribute and no wonder, many of our students have played at both National and International levels in cricket.
- The labs, seminar hall and some of the classrooms are ICT-enabled. The laboratories are well-equipped. The rooms as well as the labs are well-lit and ventilated.
- The college has switched to solar energy as its primary source of energy which is indeed an eco-friendly alternative.
- The large amphitheatre of the college is effectively used for organising programmes at minimal expenditure (except in unfavourable seasons).
- Well-operated three sanitary pad vending machines in the new and old building girls' washroom and also in the new building staffroom.
- SSNC is the largest IGNOU study centre in Northern India in terms of student enrolment.
- PG accommodation is available close to the college in the Alipur area which provides residential facilities to the students and faculty members who are from outside Delhi.
- The college is under CCTV surveillance.
- There are canteen, bank and photocopy shop within the campus.
- SSNC-NSS and NCC units are quite active.
- It is well connected by bus service and is close to the National Highway.

Institutional Weaknesses:

- The college has two campuses, so it becomes sometime difficult to coordinate with the students for extra-curricular and co-curricular activities.
- Since the main library, examination branch, administrative block and accounts section are situated in the new building, the access to these facilities is prominent in the new building only.

- The college lacks funds for conducting in-house research projects.
- There is a need for an auditorium in the campus and more rooms to accommodate all the courses in a single campus.

Institutional Opportunities:

- SSNC provides opportunities for holistic development through the participation of students in different societies like Lensation, Aina, Rivayat etc.
- The Eco-friendly Green campus initiatives have been introduced from time to time to build a symbiotic relationship between nature and humans for a more harmonious co-existence.
- The college follows 'Optimal Utilization of Resources' by providing learning platforms to students of IGNOU and SOL.
- Special emphasis has been laid to improve the skills of the learners by giving more options in skill-based courses.
- It is one of the six colleges of DU which offers the course on Microbiology Hons. and is the only college that offers BSc. in Agrochemicals and Pest Management.
- The college trains the students in different sports where cricket is its forte.
- Students are encouraged to join NCC and NSS.

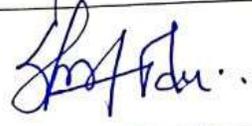
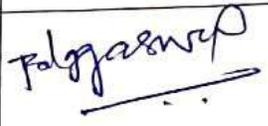
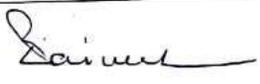
Institutional Challenges:

- The admission process of college continues till the last round so completing the syllabus of the 1stYear is a challenge.
- It is difficult to reduce the rate of migration of students to other colleges.
- The student strength as compared to the sanctioned seats is reducing which may be due to the Post Covid effect and change in the admission process at the University level.
- Due to the lack of an auditorium, it is difficult to organize big events in the Seminar Hall.
- The student progression data is very difficult to retrieve unless each department seriously finds a solution for it and works towards it.

Recommendations:

- ❖ More use of ICT tools in teaching-learning.
- ❖ Adopt a research culture among teachers and students.
- ❖ Enhance Skill development programs in college.
- ❖ Conduct quality-related activities under IQAC.
- ❖ To increase number of start Add-on courses, MOOC, NTPEL and certificate courses in the college.

- ❖ More emphasis on social activities to ensure the involvement of the maximum number of students.
- ❖ Promote in-house research projects

S.No	Name	Designation	Signature
1.	Prof. Raj Kumar	Director	
2.	Dr Naresh Kumar	Deputy Registrar (Colleges)	
3.	Dr Dharam Veer Bhardwaj	Administrative Officer	
4.	Dr Bipin Kumar	Member, IQAC	
5.	Dr Laxman Ram Paliwal	Member, IQAC	
6.	Prof. Pradeep Kumar	Coordinator, IQAC	
7.	Prof. Parveen Garg	Principal	